

Riviera Beach Housing Authority

RFQ for Consultant for Affordable Housing Development

RIVIERA BEACH HOUSING AUTHORITY **REQUEST FOR QUALIFICATIONS** **FOR A CONSULTANT FOR AFFORDABLE HOUSING DEVELOPMENT**

I. INTRODUCTION

The Riviera Beach Housing Authority (“RBHA”) is soliciting Qualification Statements from qualified and experienced consultants to provide advice and direction to its Board of Commissioners and Staff, for the acquisition and/or construction of a mixed-income affordable and workforce housing development initiatives of the Riviera Beach Housing Authority.

Specifically, the RBHA would like to continue its initiatives for the development of mixed-income, mixed-finance rental property, including large and small multi-family projects, and scattered sites with for sale or rental single-family homes.

Therefore, the RBHA wishes to secure the services of an energetic, creative, and experienced public housing consultant or company, who can work with the agency’s management, as it addresses its current and future development plans. This consultant will assist the agency on a task order basis for various housing consulting tasks.

The RBHA is looking for experience in the development of affordable housing in Palm Beach County and the State of Florida utilizing various sources of funding applicable to leveraging RBHA funds to maximize housing opportunities for low- and moderate-income families.

II. SUBMISSION OF STATEMENT OF QUALIFICATIONS

Responses to the Request for Qualifications should include the following:

1. A brief company history.
2. Statement of proposed services and approaches to the development of affordable housing.
3. List of completed projects.
4. Experience in developing affordable housing for both rental and for sale.
5. Experience in developing with federal, state, and county funding sources.
6. Commitment to hiring locally based city and county subcontractors and workforce.

Responses should be transmitted by facsimile or electronic mail. All responses and accompanying material will become the property of The Riviera Beach Housing Authority and will not be returned to the Respondent. **Responses must be received no later than 4:00 P.M. March 3, 2026.**

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III. SCORING

- Statement of proposed services and approach to the development of affordable housing for RBHA. 30 Points
- Experience in developing affordable housing20 Points
- List of completed projects 15 Points
- Knowledge of the real estate market in Palm Beach County, Florida.....05 Points
- Commitment to hiring locally based subcontractors and workforce.....10 Points
- Local Palm Beach County Based company preference.....15 Points
- Proposed fully loaded hourly rate.....05 Points
- TOTAL..... 100 Points**

The top ranked three (3) respondents will be interviewed for further consideration and negotiations.

The successful Respondent will be required to ensure that employees and applicants for employment are not discriminated against because of race, color, religion, disability, gender, or national origin as well as to comply with the requirements of the Davis-Bacon and related labor acts; Section 3 of the Housing and Urban Development Act of 1968; and the Riviera Beach Housing Authority’s *Section 3 Policy attached*.

Local Business Enterprises and Section 3 firms are strongly encouraged to respond to this and all Riviera Beach Housing Authority projects, programs, and services. The RBHA reserves the right to withdraw this solicitation at any point. In addition, the RBHA reserves the right to award, at its discretion, no contract to any offeror.

Please submit your Letter of Interest, Qualifications Statement and References via email or fax to:

John W. Hurt, Executive Director
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